

RIVES TOWNSHIP *SPECIAL* BOARD MEETING

June 16, 2023

Pavilion - 110 W. Main St, Rives Jct.

The meeting began at 5:30 p.m.

Present: Jerald Adams, Supervisor; Vercilla Hart - Clerk, Joseph Yang - Treasurer, and

Bryce Hammond, Trustee.

Absent: Trustee Christine Beecher.

The purpose of the meeting was to approve access for the new Treasurer to be on the bank accounts, pay bills and payroll, approve phone service and camera upgrades for the Township Office, approve minutes, discuss funding and the budget and use of ARPA funds, approve a Letter of Intent to send to Tompkins Township, request time to extend fulfilling a FOIA, and accept the FOIA Coordinator's resignation.

The meeting began with the Pledge of Allegiance.

Public Comment #1 opened at 5:33 p.m. and closed at 5:38 p.m.

- Donna Domm congratulated the new Clerk and new Treasurer.
- Mary Miller also complimented the new board members, and offered help in acquiring desks and chairs for the Township Office.
- Jobeth Carlton was pleased to see diversity on the Township Board.

Motion by Hart, supported by Yang, to accept the agenda as presented. All ayes. Motion carried.

Approval of the May 18th minutes was tabled until the next meeting.

Motion by Hammond, supported by Yang, to approve the March 30 Minutes as presented. All ayes. Motion carried.

Motion by Yang, supported by Hart, to approve the May 15 Minutes as changed. All ayes. Motion carried.

The minutes were corrected to change the name Joseph Carlton to Joseph Super in the first Public Comment.

Motion by Yang, supported by Hammond, to approve the June 8 Minutes as presented. All ayes. Motion carried.

Bills

Clerk Vercilla Hart reported receiving an invoice from Accident Fund for approximately \$1,300 and this was billed due to additional staffing by the township in 2022.

She sent an email today to get details on the number of staff that would lower the township's cost.

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Motion by Yang, supported by Hart, to approve the bills and payroll. Roll call. All ayes. Motion carried.

Hammond asked about the Jackson Key Works bills. Adams stated the previous Treasurer Teske had the locks changed. Hart reported the Township Office locks have also been changed since the new Treasurer and new Clerk were appointed.

Motion by Hart, supported by Adams, to authorize Willis and Jurasek to review the 2021 payroll taxes and report, to take action as needed, report back to the Township Clerk on actions that was taken.

Roll call. Hammond - yes, Hart - yes, Yang - yes, Adams - yes. All ayes. Motion carried.

Motion by Adams, supported by Hart, to send a Letter of Intent to Tompkins Township for authorization for a grant for fire equipment. All ayes. Motion carried.

Treasurer Yang presented the cost for a Comtronics alarm system upgrade from landline to more reliable cell service at a cost of \$186.25, and presented 2 options for cameras to be added to the Township Office building for security.

Motion by Yang, supported by Hart, for the Alarm upgrade and installation of 4 cameras for a total of \$4,300.00. Roll call. All ayes. Motion carried.

ARPA funds can be used for the upgrade.

Motion by Yang, supported by Hart, to allow us to use the ARPA funds in the amount of \$4,300.00. Roll call. All ayes. Motion carried.

Hart suggested using \$130,000.00 of ARPA funds for roads. Adams will talk with Jim Cole of the Jackson County Road Commission.

Stacy Stoner agreed to an extension in time for her FOIA request to allow the new Treasurer to get a copy of a 2017 bank statement from the bank due to the delay in the new Treasurer not having access to township bank accounts.

Treasurer Yang reported that a large amount of the Deputy Treasurer's wages for 2023-2024 was paid to the previous Deputy Treasurer in the past 2 months, and that he is in need of funds to continue the department's duties for the remainder of the Fiscal Year.

Motion by Yang, supported by Hart, to reduce the Parks Department by \$2,754.00 and increase the Deputy Treasurer by \$2,754.00 to get back to the full budget of \$6,500.00. Roll call. All ayes. Motion carried.

FOIA Coordinator Jobeth Carlton reported the new Clerk should be able to absorb the position, but she is still available to help the township in other jobs. She had turned In her resignation earlier, and it was placed on the Agenda for board approval.

Motion by Adams, supported by Hart, to accept Jobeth's resignation. Roll call. All ayes. Motion carried.

Motion by Yang, supported by Hart, to remove the bills and payroll from the Consent Agenda for the time being so they can be reviewed by the full board. Roll call. All ayes. Motion carried.

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Treasurer Yang requested that the township board resume monthly meetings, and that will be added to next month's agenda.

Clerk Hart reported receiving Plumbing and Mechanical Inspector Coleman Deconick's resignation today, and a replacement was suggested in the resignation letter. Hart also reported locks and keys and security codes for the Township Office have been updated.

The computers have been updated for the new Treasurer and Clerk, and the August election for Rives that Jackson County was assigned to run has now been assigned back to her.

Public Comment #2 opened at 6:05 p.m. and closed at 6:12 p.m.

- Jobeth Carlton asked about the Jackson County bill for \$10,000, and Clerk Hart said it is the Assessor's pay.
- Mary Miller said tonight's meeting ran very well.
- Supervisor Adams commented that the last 2 1/2 years has been a struggle, but he believes after talking with the new Treasurer and new Clerk that everyone will get along well.

Supervisor Adams asked that residents try to follow the township office hours, and said the doors will be locked outside of those hours so the new board members have time to get work done without interruption.

Clerk Hart said her hours are 10 a.m. to 4 p.m., but from July 24th to August 3rd her office hours will be 11 a.m. - 3 p.m. due to the upcoming August election.

Motion by Adams, supported by Hammond, to adjourn the meeting. All ayes. Motion carried.

The meeting adjourned at 6:14 p.m.

Vercilla Hart, Rives Township Clerk

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