

**RIVES TOWNSHIP HEARING / Board Meeting**  
**2023/2024 FISCAL YEAR BUDGET**  
**March 30, 2023**  
**8682 Lansing Ave**  
**Jackson, MI 49201**

A Hearing for the 2023/2024 Fiscal Year budget was held Thursday, March 30, 2023 at 5:00 pm. Members present: Supervisor Jerry Adams, Clerk Judi A. McCord, and Trustee: Bryce Hammond. Christine Beecher and Treasurer Janina Teske – Absent.

The purpose of the meeting was to hold a public hearing for the 2023/2024 fiscal year budget.

Hearing opened at 5:00 PM

**Questions / Answers**

336-930 Rep & maintenance changed from 120,000 should be 12,000 and FICA account numbers were added for several departments.

Question: Revenue portion due from Federal Government in 2022 was 494,000 numbers don't match all the way across the page.

Answer – that is the activity. The number for the budget is the far-right number.

Question: Township Property ARPA we spend 2500, and it's not reflected as a change in the budget amount.

Answer – It would not be, because it is revenue and is income coming in and expense is money going out. Two different accounts.

Question Delinquent Tax – is 72.40 why are we budgeting \$6000?

Answer – Payment has not yet been received yet.

Question: Can the Admin fee go from 1% to ¼%.

Answer – The admin fee money is used to pay for our assessor and assessing costs. We can take a vote by the board.

Question: Why are we showing ARPA funding again this year again.

Answer: Its there for the year because we have not spent it.

Question: When do we expect taxes to come in?

Answer: When will residents be paying their taxes? It's a guess as to when or if delinquent taxes will be paid. Remember this is suggested funds.

Question: How many places on the budget are you taking a salary from?

Answer: Supervisor and Sewer- Sewer is a non-statutory duty I have been doing for years.

Question: I'm upset and worried that we are looking at ½ million deficit, I see it's now 350,000.

Answer: One of the things not factored in pertinent to budget is revenue are projected under what we expect and Expenses higher than we expect. It also does not factor in investments and the general fund balance. Will there be a shortfall if we spend everything we projected, no because we do have money in the bank. Do we expect to spend the projected expenses – No; do we expect the Revenue to be higher – absolutely.

Question: Delinquent tax I'm not understanding they were due in February and if they aren't paid, they go to the county.

How does the treasurer and you as assessor and supervisor not know who owes taxes.

Answer: It is not that we don't know who owes them it's what we don't know as to who will pay them. The county pays in full and then we collect the late. We have not gotten it yet or know the amount

Question: Well, you should have an amount

Answer: I do not that's a treasurer question.

Question: Where is the treasurer is she not here tonight

Answer: That is correct she is not here

Question: What is the other revenue Miscellaneous

Answer: It could be money for copies and any number of miscellaneous fees.

Question: Where is it coming from? Do your trustees know where it's coming from?

Answer: They do not work in the office. Under projected at \$1000. Re: \$223.49 miscellaneous income was activity from last year.

Question: What is land rental?

Answer: We are renting it. It is wet and crops are still on it from last year.

Question: How many properties are there that we rent?

Answer: Just 4 acres next to the collection site. It is wet.

Question: Do we own the collection site?

Answer: Yes

Question: What am I supposed to do with wages it's up to \$25,000. (Election)

Answer: Salaries and Wages will cover three elections this year. It pays for our election inspectors.

Question: What about postage?

Answer: We must provide return postage which we should get reimbursed for.

Question: Salary why \$7000 – 25000?

Answer: Proposal 2022-02 requires 9 days of early voting. Inspectors will be paid this will include Saturday/Sunday.

Question: More people being paid?

Answer: Yes, we have spent \$18,000 thru March. We under budgeted last year.

Question; Who works out of township salary?

Answer: trustees / payroll / IT and payroll admin

Question: 4 meetings a year why are we increasing it

Answer: Cost of special meetings for trustees

Questions: Why is supervisor salary increased?

Answer: In case I want a raise.

Questions: Are these not to exceed line items?

Answer: Yes

Question: Township property cleaning can this be reduced to \$1000?

Answer: We can reduce it to \$1250.

Question: What is included in township properties utilities?

Answer: Consumers, Frontier, and sewer

Question: What improvements are we expecting to make?

Answer building improvements to the office

Question – Why are the clerk and treasurer bond so low \$10,000?

Answer – The bond has been this amount for the past years.

Question – Why isn't education and training being used?

Answer – anyone who would like to take training is encouraged to do so.

Question – Why was the building department \$12,000 over budget and the treasurer \$3700?

Answer – That would be a question for the treasurer

Questions – Why are the deputy treasurer and deputy clerk salaries different – They need to stay the same

Answer – they will be both set at \$6500.

Questions – How long is the assessor's contract.

Answer – 5 years with a 10% increase yearly

Questions – Will reimbursement funds be placed back into the elections department?

Answer – Yes, the funds will be transferred by a General Ledger journal entry.

Questions: - Township Property Repair / Maintenance

Answer: we are moving 15000 to Equipment to cover a building generator.

Question: Where is bill on Lucas Equipment

Answer: Have not received it yet

Question: Building / Permit is at \$28,000 why the increase when we only have 350 permits a year, we pay Janina \$20.00 and then pay Chelsae. What is Chelsea doing that we are already paying the treasurer \$20.00 for?

Answer: We can reduce it to \$18,000.

Question: Can Collection site be reduced?

Answer: we can reduce to \$21,000.

Questions: Is our collection site manager working the hours to be required for her salary.

Answer: We will be making a motion to correct this.

Question: When they come in and pickup Omni Source do we get paid

Answer: Township gets paid whenever the roll off/container is full and is collected by Omni Source.

Question: Do we need a sewer manager and two sewer admins?

Answer: we all do

Question: Who is the Zoning Enforcer:

Answer: Dennis Steenrod

Question: Where is the new BSA Software?

Answer: We have not purchased it yet.

Questions: Can Zoning Enforcer salary be reduced?

Answer: We can reduce it to \$12,000

Questions: Park and req what are we doing this year

Answer: We need to apply for a DNR grant for Kayak launch

Questions: How many parks do we have

Answer: Main Street and Territorial.

Questions: What is the state requirement that is on the publication.

Answer: It's a requirement of the State of Michigan

Question: Capital Improvement Plan – where are we on this?

Answer: we do not have a capital improvement plan in place

Hearing adjourned 7:03 PM

**RIVES TOWNSHIP BOARD MEETING**

**March 30, 2023**

**8682 Lansing Ave**

**Jackson, MI 49201**

Members present: Supervisor Jerry Adams, Clerk Judi A. McCord, and Trustee: Bryce Hammond.

Members Absent: Christine Beecher and Treasurer Janina Teske

Rives Township Board Meeting called to order at 7:04 pm.

Moment of silence for Dwight Carmer and Merle Perrine.

**Motion by McCord supported by Adams to approve agenda as presented. 2 Yeas; 1 Nay – Motion Carried.**

Public Comment: - 7:06 pm – 7:10 pm (6 people commented)

**Motion by McCord supported by Hammond to approve the Sewer budget and the Sewer operational budget for USDA reporting as presented. 3 Yeas – Motion Carried.**

Three items were pulled from the consent agenda:

Buy Sell Real Property

Annual Meeting Dates

Warranties and Payroll

**Consent agenda was adopted for the following items.**

**March 14, 2023 Budget Workshop Minutes**

**Poverty Exemption Resolution 2023-03**

**Financial Institutions Resolution 2022-04**

**Tax Millage Resolution 2022-05**

**Cemetery/Historical Appropriations**

**Motion by McCord supported by Adams to approve Buy sell real property 2023-06 – 2 Yeas 1 Nay – Motion Carried.**

**Motion by Hammond to have monthly meetings No support – Motion Failed.**

**Motion by McCord supported by Adams to approve Meeting Dates as published – Roll Call Adams Yes; McCord Yes; Hammond No; 2 Yeas 1 Nay – Motion Carried.**

**Motion by McCord supported by Adams to approve Warrants and Payroll – 2 Yeas 1 Nay – Motion Carried.**

**Motion by McCord supported by Adams to renew the Comcast franchise agreement. Roll Call Hammond No; Adams Yes; McCord Yes; - 2 Yeas 1 Nay – Motion Carried.**

**Motion by McCord supported by Adams to purchase two printers one as a backup for the Voter Assist Terminal and AVCB end of night; Replacement Printer for HP Clerk's printer for elections work for a total cost of \$815 and \$1795. Roll Call: Hammond No; Adams Yes; McCord Yes; - 2 Yeas 1 Nay – Motion Carried.**

**Motion by Adams supported by McCord to accept the FOIA Coordinator Resignation letter affective 4/15/2023. Roll Call: McCord Yes; Adams Yes; Hammond Yes; - Motion Carried.**

**Motion by Adams supported by McCord to approve the 2023-02 General Fund Appropriation Budget F/Y 2023/2024 with math being correct. Roll Call: Hammond No; McCord Yes; Adams Yes; - 2 yeas 1 nay – Motion Carried.**

**Motion by McCord supported by Adams to call a Special Meeting April 4, 2023 at 5:00 PM to discuss Attorney Opinion. – All Yeas – Motion Carried.**

**Motion by Adams supported by McCord to approve purchase of Briggs and Stratton generator in the amount of 13,971.88 from Superior per quote as presented. Roll Call: McCord Yes; Adams Yes; Hammond No; 2 Yeas – 1 Nay - Motion Carried.**

**Motion by Adams supported by Hammond to purchase sump pump and battery backup from Grimes Plumbing in the amount of \$840.48 per quote as presented. All Ayes – Motion Carried.**

**Motion by Hammond to lower permit fees paid to treasurer from \$20.00 to \$5.00. No support – Motion Failed.**

**Motion by Adams supported by McCord to appoint Jan Hamilton to Planning Commission. Roll Call: McCord Yes; Adams Yes; Hammond Yes; 3 Yeas - Motion Carried.**

**Motion by Adams supported by Hammond to approve Roads Option 01 Easton Road; Option 2 Zion Road; Option 1 Zion Road and Cooper – in the amount of \$201,458 and 48,000 for wedge for township roads. Roll Call: McCord Yes; Adams Yes; Hammond Yes; - Motion Carried.**

Public Comment – 8:12 PM  
(6) people commenting

**Motion by Adams supported by McCord to accept the Clerk's resignation and to appoint Jan Hayward as clerk effective April 30, 2023. Roll Call: Hammond No; Adams Yes; McCord Yes: 2 Yeas 1 Nay – Motion Carried.**

**Motion by McCord supported by Adams to adjourn the meeting.**

Meeting Adjourned: 8:30 PM

Submitted by Judith A. McCord - Rives Township Clerk