

Rives Township Special Board Meeting
October 10, 2023
8692 Lansing Ave. Jackson, MI 49277

Present: Supervisor Jerald Adams, Clerk Vercilla Hart, Treasurer Joseph Yang, Trustee Christine Beecher, and Trustee Bryce Hammond.

The meeting was called to order at 6 pm., and all were asked to recite the Pledge of Allegiance.

Agenda amendments: 1) Move # 12 Treasurer Concerns to #4a, 2) Replace #12 with Office Assistant.

Public Comment: began at 6:02 pm ended at 6:05 pm.

The Treasurer Joseph Yang read his letter of resignation effective October 10/10/2023.

Motion by Yang supported by Adams to accept the letter of resignation. Roll call: Hammond yes, Beecher yes, Hart yes, Adams yes and Yang abstained.

Motion by Adams supported by Hart to appoint Carol Schulz as the new Treasurer. Roll call: Hammond yes, Beecher yes, Hart yes, and Adams yes. 4 Yes and 0 No. Motion carried.

Carol Schulz presented her qualifications prior to the roll call vote during the board discussion period. This included past experience Accounting and Financial Analyst with State of Michigan, Auditor and Chief Financial Officer the past 3 years for a non-profit.

At 6:20 pm the meeting was paused for Clerk Vercilla Hart to administer the Oath of Office to Carol Schulz the new Treasurer.

Motion by Hart supported by Adams for the new Treasurer Carol Schulz to be an authorized signer for all Rives Township bank accounts. Roll Call: Hammond yes, Beecher yes, Hart yes, Adams yes, Schulz abstained. 4 yes and 1 abstain. Motion carried.

Treasurer keys and Office Max credit card were given to Treasurer Carol Schulz.

Motion by Hart supported by Hammond to approve August 10th, 2023 minutes as written. 4 yes and 1 abstain. Motion carried.

Motion by Hart supported by Beecher to approved September 7, 2023 minutes as written. 4 yes and 1 abstain. Motion carried.

Motion by Hammond supported by Hart to approve the minutes from the October 5th meeting. 4 yes and 1 abstain. Motion carried.

Motion to pay bills checks 83995 to 84019 and sewer checks 2182 to 2185, payroll 31660 to 31662 and 31671 thru 31697 with EFT 235. Voided checks are 31663 thru 31670 due to forgot to take off direct deposit check mark. Roll call: 5 yes. Motion carried.

Discussion regarding Metro Action Right of way sent to the Attorney for review. Told it's not negotiable.

Motion by Hart supported by Hammond to approve the letter agreement which extends the existing Metro Act Permit issued by the Township of Rives to December 31, 2028. Roll Call: 5 yes. Motion carried.

Beecher discussed reason for Planning Commission recommendation to refund Conditional Use Application Fee for Brandon Jacobs' request for

kennel license. It wouldn't be approved as the Ordinance is currently written.

Reviewed recommendation from Planning Commission meeting minutes on September 25, 2023 for Township Board to refund the application fee for Brandon Jacobs for his application for Conditional Use Permit. **Motion by Hart supported by Adams to pay Victoria Jacobs \$650.00 to reimburse for Conditional Use Permit application fee that she wrote check #11964 dated 9/28/21 to be paid for Brandon Jacobs Conditional Use Application Fee. Roll Call: 5 yes. Motion carried.**

Hart discussed Tax Millage Rate Review remained the same at (0.7481) as previous which is listed on the L-4029 that was already sent to Jackson County.

Motion by Hart supported by Adams for Planning Commission, Zoning Board of Appeal members and new Treasurer to sign Code of Ethics by November 1, 2023. All ayes. Motion carried.

Motion by Hart supported by Beecher to approve Judi McCord payroll of 84 hours for helping Treasurer and Clerk when taking new position after appointment. All ayes. Motion carried.

Hart and Schulz and/or deputies will be having office hours. Beecher asked about who would do permits and at the present time Ashley will continue with permits.

Motion by Hart supported by Beecher to release the Office Assistant position at this time. Roll Call: 5 yes. Motion carried.

Communications:

Hammond remarked that the Trustee training session that he attended was very informative.

Beecher stated there hasn't been a Planning Commission Meeting since last Board Meeting.

Adams has meet with Ken Hunter about the Amish signs on placement. Fire Committee Meeting next Tuesday at 6 pm to discuss getting new SCBAs in 2024. Possibility of new Fire Truck and sale of engine #3.

Hart received Jackson County Election Agreement today will need a Special Meeting prior to October 25, 2023. Need to review prior to approving.

Special meeting scheduled for October 23, 2023 at 6 pm.

Public Comment: began at 7:04 pm and ended 7:12 pm.

Motion to adjourn meeting by Beecher and supported Adams.
Meeting ended at 7:14 pm.

Vercilla Hart
Rives Township Clerk

